



Important Notice

January 13, 2003

Dear Vendor:

Throughout 2002, your retailers and ECCnet advised you to become ECCnet Certified by December 31, 2002. Your retailers have amended their standard terms and conditions of trade, effective February 1, 2003 and will not accept new product listings or product presentations without prior data loading into ECCnet.

ECCnet is ready to assist vendors that are currently in progress of becoming ECCnet Certified and those who are in danger of missing their Certification deadline. We encourage you to contact ECCnet immediately to become ECCnet Certified. You must complete the following steps:

- Step 1 Register all company GTIN prefixes with the Electronic Commerce Council of Canada.
- Step 2 Register a staff executive as an ECCnet Catalogue Captain.
- Step 3 Complete the eLearning ECCnet Overview Seminar.
- Step 4 Choose the data loading option best suited for your company.
- Step 5 Complete the ECCnet technical education for the data loading option chosen.
- Step 6 Complete the Data Readiness Evaluation.
- Step 7 Prepare data for loading.

ECCnet and your retailers continue to respond to the needs of small business in the Canadian market. ECCnet has also developed a cost and time-saving solution to help small suppliers load their product data into ECCnet. Visit www.eccnet.org/smallbusiness.

Please contact ECCnet at info@eccnet.org or at 1-800-567-7084 to become ECCnet Certified and industry-compliant.

Yours truly,

Joe Zenobio, C.A.
Chief Operating Officer

Pour obtenir de l'assistance en français, n'hésitez pas à contacter notre service aux membres au 1 800 567-7084, ou par courriel à info@eccnet.org.

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